



## Citizens Advisory Committee on Transportation (CACT) Meeting Agenda

Wednesday, Jan. 11, 2023 ❖ 7 p.m.  
Dogwood Conference Room, 300 Park Avenue

**Virtual Access:** Virtual meeting access is provided using Microsoft Teams. See the instructions attached to this meeting agenda. [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NWE3NDawYmYtZTM1Yi00NmI4LWEyNWMtMTQxY2U1OGJIMjJl%40tthead.v2/0?context=%7b%22Tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22Oid%22%3a%224042f294-8923-4086-b12d-d808c3f537a7%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWE3NDawYmYtZTM1Yi00NmI4LWEyNWMtMTQxY2U1OGJIMjJl%40tthead.v2/0?context=%7b%22Tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22Oid%22%3a%224042f294-8923-4086-b12d-d808c3f537a7%22%7d)

**Written Comments:** Written comments may be submitted to Zoe Larive, [zlarive@fallschurchva.gov](mailto:zlarive@fallschurchva.gov). Comments received before 4:00 p.m. on Tuesday, January 10 will be forwarded to the CACT. Comments received after that time will be summarized during the meeting.

### 1) Call to Order (7:00 p.m.)

### 2) Administration

- a. Roll call
- b. ACTION ITEM Adopt Agenda
- c. Review December minutes
- d. ACTION ITEM: Election of Chair and Vice Chair
- e. ACTION ITEM: Adopt Annual Report to Council

### 3) Public Comment

- a. Up to 3 minutes per person

### 4) Project Reviews (approx. 7:30 p.m.):

- a. Discussion – Review Redline of Neighborhood Traffic Calming (NTC) Handbook Update (Kerri Oddenino)
  - i. Staff report
  - ii. Redline of NTC Handbook
  - iii. CACT and Staff SWOT Analysis Notes (Boards)
- b. Information items– Council Work Plan, latest City Manger’s Quarterly Report (if available)

### 5) NTC Administration (approx. 8:30 p.m.):

- a. *NTC Items to be rescheduled due to staff illness*

**6) CACT Annual Retreat, Part I – What is Our Mission? (approx. 8:30 p.m.):**

- a. [Staff Report on CACT Annual Retreat](#)
- b. Information Item: CACT Reference Binder
  - i. [CACT Charter](#) and Amendments ([Res. 82-3](#) and [Res. 83-6](#))
  - ii. Policies and Plans – [Mobility for all Modes](#), [Bicycle Master Plan](#), [Bus Stop Master Plan](#), [NTC Handbook](#), Small Area Plans (printed page with links)
    - i. POAs (NOT IN PRINTED BINDER): [Downtown Falls Church](#), [South Washington Street](#), [West Broad Street](#), [West End](#)
- c. Discussion Item: CACT Member Priorities
  - i. Top 3 (individual exercise)
  - ii. Loop and Group (group exercise)

**7) Liaison and Member Reports and Updates (approx. 9:15 p.m.):**

- a. City Council Liaison, Dave Snyder
- b. Planning Commission Liaison, Andrea Caumont
- c. CACT Member Reports

**8) Agenda Setting (approx. 9:25 p.m.)**

February Meeting:

- a. Action item: NTC Program Update (Recommendations to Council)
- b. Discussion item: CACT Member Dashboard (Andrew)
- c. Discussion: Next steps for Bike Master Plan update (related: Virginia Tech students' ["Review of Bicycling in Falls Church" report](#) and VT news article: [Build it and they will bike: Urban planning students advise Falls Church on cyclist-friendly practices](#))
- d. Discussion: Speed trailer requests
- e. CACT Annual Retreat, Part II – Operating Norms
  - i. Information: Review of Open Meetings and Public Records Laws
  - ii. Information: Primer on Robert's Rules of Order
  - iii. Discussion: CACT Rules of Procedure

**9) Correspondence**

- a. [East End SAP Comments Letter](#)

**10) Adjourn (approx. 9:30 p.m.)**

- a. Next scheduled meeting: Wednesday, Feb. 8, 2023, 7 p.m.

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3. Select **Join now**.
4. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.

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  - **Download the Windows app:** Download the Teams app.
  - **Join on the web instead:** Join a Teams meeting on the web.
3. Type in your name.
4. Choose the audio and video settings you want.
5. Select **Join now**.
6. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.