



BLOCK PARTY ROAD CLOSURE REQUEST

PERMIT NUMBER:

This form is to request the complete closure of one roadway block for a limited time to allow for a block party. It is important to fill out the application below as completely as possible, including location, date and times. *Please note this application must be filed at least 10 business days (two weeks) prior to the requested closure.*

APPLICANT (someone to act as representative to the City for this event)

Name:			E-Mail Address:	
Address:			Phone Number:	
City:	State:	Zip Code:	Preferred contact when permit is ready: <input type="checkbox"/> E-Mail <input type="checkbox"/> Telephone	

EVENT INFORMATION:

What is the event?			
What road(s) need to be closed?			
Date of Closure:	Start time:	End time:	<i>Duration of closure limited to four (4) hours; all closures must end by 8:00 PM. See Requirements.</i>

BLOCK PARTY REQUIREMENTS:

A block party consists of a temporary closure of a public street to allow surrounding residents to hold informal neighborhood gatherings. The City is committed to supporting such activities among its residents, provided certain guidelines are observed to ensure the safety of participants and to preserve the City’s ability to protect its residents and assets. The following guidelines are established to achieve these goals:

- 1. Block Parties shall follow all Executive Orders issued by the Governor of the Commonwealth of Virginia and Fairfax Health Department guidance regarding COVID-19 restrictions and precautions.**
- Block parties must be applied for at least 10 business days in advance of the date requested.
- A maximum period of four (4) hours will be allowed for any block party road closure.
- No road closures are permitted before 6pm on weekdays (except holidays). No road closure may extend past 8pm on any day.
- Block parties are not permitted on roads designated as collectors or arterials. Other locations on residential streets will not be approved for closure if determined to be unsafe by the City, at its sole discretion. Locations at the end of cul-de-sacs are recommended.
- A block party may not occupy more than one city block.
- No more than one block party may occur on a block during the same day.
- The City may limit the total number of block parties which can occur on the same day due to availability of City resources and projected transportation impacts.
- Commercial entrances/exits may not be blocked without prior written authorization from the commercial tenants affected.
- Fliers/notices/invitations shall be distributed by the applicant to all impacted residents at least seven (7) days in advance of the road closure.

BLOCK PARTY REQUIREMENTS (CONTINUED)

- 11. A responsible adult must attend the barricaded section at each end of the road closure at all times and be prepared and able to move the barricades during an emergency.
- 12. All noise ordinance restrictions must be adhered to within the designated timeframe and within responsible volumes.
- 13. Trash and recycling management is the responsibility of the applicant. All trash and recycling must be promptly removed from public right-of-way at the conclusion of the event.
- 14. A clearance of 15 feet on each side of fire hydrants along the street is required. In addition, a three foot clearance completely around all fire hydrants is required.
- 15. Tables, stages, or other equipment or structures may not be set up in the middle of a street. A 20 feet minimum width clearance shall be maintained along the center of the street.
- 16. The Superintendent of Public Works, Director of Public Works, Police or Fire Officer can cancel the block party for any emergency or public safety need at any time.
- 17. The following are not allowed on public streets: open flames, bounce houses, or open containers of alcohol.
- 18. Event participants are responsible for maintaining a safe environment and agree to hold harmless the City and its representatives in case of an incident during or associated with a block party.

APPLICANT CERTIFICATION:

I hereby certify that I have read, understood and agree to adhere to the above requirements and restrictions for this Block Party road closure; the information given in this application is correct to the best of my knowledge.

Signed _____ Date _____

Print Name _____

Please submit the completed application form to:

Department of Development Services - Counter
300 Park Avenue
Falls Church, VA 22046

Phone: 703.248.5080
Fax: 703.248.5214
E-mail: permits@fallschurchva.gov

You will be notified when the permit is approved or denied. The notification will be emailed as a PDF, or you may provide a self-addressed, stamped envelope for it to be mailed.

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. This document will be made available in an alternate format upon request. Call 703-248-5080 (TTY 711).

OFFICIAL USE ONLY

<p>_____ <i>Engineer, Department of Public Works</i></p> <p>_____ <i>Date</i></p>	<p>APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>MODIFICATIONS:</p> <p><input type="checkbox"/> Modifications noted in MUNIS by DPW.</p>
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Date of Notifications by DDS: _____

Attending an Event or Gathering?

COVID-19 continues to circulate in our community and there is no way to ensure zero risk when attending events and gatherings. But there are three things to consider about the risk of getting COVID-19 at these events:

1 The more people you interact with at a gathering and the longer that interaction lasts, the higher the potential risk of becoming infected with COVID-19 and COVID-19 spreading.

2 The closer you are to other people who may be infected, the greater your risk of getting sick. Indoor spaces are more risky than outdoor spaces where it might be harder to keep people apart and there is less ventilation.

3 The higher the level of community transmission in the area that the gathering is being held, the higher the risk of COVID-19 during a gathering.

If you are sick, were exposed to COVID-19, or had a positive COVID-19 test result within 14 days of the event or gathering, stay home and away from others.

Planning an Event or Gathering?

To help lower the risk of COVID-19 exposure and spread at gatherings and events, please follow the guidance below:

Staying Home when Appropriate

Staying home continues to be safest. However, if you decide to plan an event or gathering, take the following precautions:



- Designate someone to be responsible for responding to COVID-19 concerns.
- ➔ **Advise attendees prior to the event or gathering that they should not attend if they have symptoms of, a positive test for, or were recently exposed to (within 14 days) COVID-19.**
- Immediately separate attendees with COVID-19 [symptoms](#) (cough, fever, shortness of breath, etc.). Individuals who are sick should go home or to a healthcare facility, depending on how severe their symptoms.
- Establish procedures for safely transporting anyone sick to their home or to a healthcare facility. If you are calling an ambulance or bringing someone to the hospital, call first to alert them that the person may have COVID-19.
- Advise those who have had [close contact](#) with a person diagnosed with COVID-19 to stay home, [self-monitor for symptoms](#), and follow [public health guidance](#) if symptoms develop.

Hand Hygiene and Respiratory Etiquette

- Encourage attendees to [wash hands often](#) and cover coughs and sneezes. If soap and water are not readily available, use hand sanitizer that contains at least 60 percent alcohol and rub hands until dry.
- Discourage attendees from exchanging handshakes, fist bumps, and high-fives.



Cloth Face Coverings

- Encourage attendees ahead of the event to bring and use [cloth face coverings](#) at the event. [Cloth face coverings](#) are meant to protect other people in case the wearer is unknowingly infected but does not have [symptoms](#). Face coverings are strongly encouraged in settings where individuals might raise their voice (e.g., shouting, chanting, singing).



www.fairfaxcounty.gov/health/novel-coronavirus

Signs and Messages

- Notify attendees and the public of restrictions in place to limit people's exposure to COVID-19.
- Include messages about behaviors that prevent spread of COVID-19 when communicating with attendees and vendors (such as on the event website and through event [social media accounts](#)).
- Prepare [signs](#) when possible that [promote everyday protective measures](#) and describe how to [slow the spread](#) of germs by [properly washing hands](#) and [properly wearing a cloth face covering](#).
- Find freely available print and digital resources about COVID-19 on [Fairfax County Health Department's coronavirus resources page](#) or the [CDC's communications resources page](#).



Shared Objects

- Discourage people from sharing items that are difficult to clean, sanitize, or disinfect.
- Limit any sharing of food, tools, equipment, or supplies by attendees.
- Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible and [clean and disinfect](#) them between use.



Need a COVID-19 test? Visit:

<https://www.fairfaxcounty.gov/health/novel-coronavirus/coronavirus-covid-19-testing>

Find additional information and considerations for events and gatherings at:

www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html

Protections for Those at Higher Risk

- As feasible, offer options for attendees at [higher risk for severe illness](#) that limit their exposure risk (e.g., virtual attendance).
- Consider limiting event attendance to people who live in the local area (e.g., community, city, town, or county) to reduce risk of spreading the virus from areas with higher levels of COVID-19.
- Rotate or stagger shifts and arrival times to limit the number of attendees in a venue at the same time.

Travel and Transit

- Encourage attendees to use transportation options that minimize close contact with others (e.g., walking or biking, driving or riding by car – alone or with household members only).

The risk of COVID-19 spreading at events & gatherings increases as follows:

- **LOWEST RISK:** Virtual-only activities, events, and gatherings.
- **MORE RISK:** Smaller outdoor and in-person gatherings in which individuals from different households remain spaced at least 6 feet apart, wear cloth face coverings, do not share objects, and come from the same local area (e.g., community, town, city, or county).
- **HIGHER RISK:** Medium-sized in-person gatherings that are adapted to allow individuals to remain spaced at least 6 feet apart and with attendees coming from outside the local area.
- **HIGHEST RISK:** Large in-person gatherings where it is difficult for individuals to remain spaced at least 6 feet apart and attendees travel from outside the local area.