



3. Is any director, officer, or employee of the organization paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders?
  
4. Is any part of the net earnings of such organization inured to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants?
  
5. Does the organization provide services for the common good of the public? Please provide examples.
  
6. Does a substantial part of the activities of the organization involve carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office?
  
7. The revenue impact to the locality and its taxpayers of exempting the property; and duration of the exemption request.
  
8. Any other criteria, facts and circumstances that the governing body deems pertinent to the adoption of such ordinance.
  - 8.1 Has the applicant been receiving funding from the City of Falls Church for at least 3 consecutive fiscal years? YES \_\_ NO \_\_

- 8.2 Is the property a multiple public purpose development? YES \_\_\_ NO \_\_\_
- 8.3 How is the request consistent with the City Council's adopted Vision, Comprehensive Plan, Legislation and Regulations?
9. Is the Applicant currently exempt from real property taxes in any other jurisdiction?  
YES \_\_\_ NO \_\_\_
10. When was the organization first established?
11. When did/will the Applicant begin operations in Falls Church City?
12. Does the Applicant organization engage in any activities unrelated to the purpose for which it was established? (Please describe)
13. Describe how funds received by the Applicant organization are used.
14. Please provide a detailed list (below or on an attached sheet) of all real property including a brief description, acquisition date, and acquisition cost. Please include the parcel identification number(s) and a copy of the current property assessment, and state the total square footage of the space used by the organization.

## SECTION II

2-1. Please provide a copy of each of the following documents\* with this Application. If any requested document is not available, please identify the document and provide a brief explanation.

*\*Unincorporated churches which do not have Articles of Incorporation, an IRS determination letter, or Federal tax returns, are asked to supply as much documentation as is available to confirm the establishment of a church which holds regularly scheduled and on-going worship services and provides charitable services for the community.*

A	IRS Exemption Determination Letter
B	Certificate of Good Standing from the State Corporation Commission
C	Mission Statement, if any.
D	Articles of Incorporation or Organization, and any amendments thereto.
E	Bylaws or Constitution, and any amendments thereto.
F	Admission, membership and/or employment application(s), if any.
G	Resolution, minutes or other evidence of action by the Applicant organization that authorizes the filing of this application.
H	Pamphlets, brochures, weekly bulletins, annual reports, newsletters, course catalogs, tuition/fee schedules, certifications or accreditations, visitor or new member information packets and any other promotional literature that describes the religious, charitable, patriotic, historical, benevolent, cultural or recreational purpose of the Applicant organization.
I	Current alcoholic beverage license issued by the Virginia Alcoholic Beverage Control Board for use on the property, if applicable.
J	A copy of the organization's most recent audit.

**Please note: You may be asked to provide additional information for clarification.**

2-2. The space below is provided for any additional comments or remarks the Applicant desires to make. If the comment pertains to a particular request for information contained in the Application, please reference the applicable question number.

**SECTION III**

**This application is submitted on behalf of the Applicant Organization by**

Name:

Title:

Date:

STATE OF VIRGINIA  
CITY OF FALLS CHURCH

I, \_\_\_\_\_ (*Name*), as \_\_\_\_\_ (*Title*) of  
\_\_\_\_\_ (*Name of Organization*) hereby certify that:

*(please initial in the space provided)*

- \_\_\_\_\_ (a) I have read this Application and know the contents thereof;
- \_\_\_\_\_ (b) the organization does not have any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex or national origin;
- \_\_\_\_\_ (c) the organization is current in all its obligations to the City of Falls Church;
- \_\_\_\_\_ (d) the organization is in compliance with all City ordinances and regulations;
- \_\_\_\_\_ (e) no services provided by the organization benefit or inure to the benefit of one individual or particular individuals;
- \_\_\_\_\_ (f) the information provided in this Application (*including all financial statements and fiscal analyses, if any*) is true, complete and accurate to the best of my knowledge and belief; and
- \_\_\_\_\_ (g) I am authorized to submit this Application on behalf of the organization.

*(Signature of Officer)*

Subscribed, sworn to and acknowledged before me, in person, in my jurisdiction aforesaid on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_, Notary Public \_\_\_\_\_ Notary ID #

My commission expires: