



CITY COUNCIL APPOINTMENTS COMMITTEE MEETING AGENDA

Wednesday, October 13, 2021 ❖ 7:30 p.m.

Virtual Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTgzYzM3NGItZDZmZC00Njc5LTgyZDItYzk0ZWVhOTk0MmVm%40thre%20ad.v2/0?context=%7b%22tid%22%3a%2273ba5b04-4ace-4ae3-a6b2-65cbc403418b%22%2c%22oid%22%3a%22017c4267-c313-4f71-8c50-c1dee2e5afca%22%7d

Or call in (audio only): +1 540-566-5466 (Phone Conference ID: 549 451 629#)

NOTICE: This meeting is being held pursuant to and in compliance with the Virginia Freedom of Information Act, Section 2.2-3708.2 and state and local legislation adopted to allow for continued government operation during the COVID-19 declared emergency. All participating members will be present at this meeting through electronic means. All members of the public may view this electronic meeting via the meeting link listed above and in the City's website calendar.

Public comments may be submitted to cityclerk@fallschurchva.gov.

PLEASE NOTE: This meeting will be conducted using Microsoft Teams. Don't have the Teams app? You can still join a Teams meeting. **See the instructions attached to this meeting agenda.** Please email cityclerk@fallschurchva.gov if you need assistance with installation. During the meeting, staff will likely not be available to assist with installation.

**Current vacancies & reappointments for terms ending in October.
Board and Commission chairs invited to attend interviews.√**

Candidate Schedule:

7:30 p.m. a) New Applicant: Hunter Hicks – Historical Commission - 09/01/21 – 08/31/24
(Unexpired Term)

7:45 p.m. b) New Applicant: Lindsay Harris – Fairfax Area Disability Services Board - 11/01/21 – 10/31/24

c) Reappointment Request: Mariam Garriga – Aurora House Citizens' Advisory Committee - 10/01/21 – 09/30/25

d) Reappointment Request: Edwin B. Henderson II – Historical Commission - 09/01/21 – 08/31/24

e) Electronic Participation Policy and Resolution

Previously considered:

- New Applicant: Michael Trauberman – West Falls Community Development Authority (Resident) - (08/10/21) – 08/10/25 (Unexpired Term)
- New Applicant: Peter Kien – West Falls Community Development Authority (Resident) - (08/10/21) – 08/10/25 (Unexpired Term)

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability, call 703-248-5014, TTY 711.

Instructions for joining a Microsoft Teams meeting:

[Click here to watch a video with instructions for joining a Teams meeting](#)

Join a Teams meeting on a phone or tablet

1. Click the meeting link provided.
2. **Download the Teams app for your device when prompted:**
 - Type in your name.
 - Choose the audio and video settings you want.
3. Select **Join now**.
4. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.

Join a Teams meeting on the web or through a web browser on a phone or tablet

Don't have the Teams app? You can still join a Teams meeting.

1. Click or copy and paste the meeting link provided.
2. You have two choices:
 - **Download the Windows app:** Download the Teams app.
 - **Join on the web instead:** Join a Teams meeting on the web.
3. Type in your name.
4. Choose the audio and video settings you want.
5. Select **Join now**.
6. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.

Appointments Committee TR21-01

WHEREAS, the members of the City Council Appointments Committee of the City of Falls Church, Virginia, serve in that capacity at the same time they hold other jobs and have other obligations; and

WHEREAS, Virginia Code section 2.2-3708.2 permits members of public bodies to participate in the meetings of those bodies from remote locations that are not open to the public, through electronic means, and on a limited basis; and

WHEREAS, the City Council Appointments Committee finds that it is important for all members of City Council Appointments Committee to participate in City Council Appointments Committee meetings to the maximum extent possible, to represent the citizens of the City;

Now, therefore, the City Council Appointments Committee of the City of Falls Church, Virginia adopts the attached “CITY OF FALLS CHURCH CITY COUNCIL APPOINTMENTS COMMITTEE POLICY ON PARTICIPATION IN MEETINGS THROUGH ELECTRONIC MEANS.”

FALLS CHURCH CITY COUNCIL APPOINTMENTS COMMITTEE
POLICY ON PARTICIPATION IN MEETINGS
THROUGH ELECTRONIC MEANS

It is the policy of the Falls Church City Council Appointments Committee to permit participation in its meetings by all City Council Appointments Committee Members through electronic means, to the extent permitted by the Virginia Code, section 2.2-3708.2. Therefore, the following rules apply to members' participation in meetings through electronic means:

- I. A member of City Council Appointments Committee may participate electronically from a remote location in a City Council Appointments Committee meeting if he or she is unable to attend that meeting due to a personal matter, provided that:
 - A. A quorum of the City Council Appointments Committee is physically assembled at the primary or central meeting location; and
 - B. City Council Appointments Committee votes to approve such participation as meeting the standards of this policy; and
 - C. Arrangements have been made for the voice of the remote participant to be heard by all persons at the primary or central meeting location; and
 - D. No member participates by electronic means from a remote location more than two (2) times in any calendar year, or 25% of the City Council Appointments Committee's meetings (rounded up to the next whole number), whichever is greater; and
 - E. On or before the day of the meeting, the member of City Council Appointments Committee has notified the Chair that he or she is unable to attend the meeting due to a personal matter and identifies, with specificity, the nature of the personal matter (If it is the Chair who wishes to participate by electronic means, he or she shall notify the Chair); and
 - F. The minutes of the meeting record the remote location from which the member participates, and the specific nature of the personal matter.

- II. A member of City Council Appointments Committee may participate in a City Council Appointments Committee meeting or work session through electronic means if he or she is unable to attend that meeting due to a (i) temporary or permanent disability or other medical condition that prevents the member's physical attendance or (ii) a family members' medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance, provided that:
 - A. A quorum of the City Council Appointments Committee is physically assembled at the primary or central meeting location; and

- B. In each case City Council Appointments Committee votes to approve such participation as meeting the standards of this policy; and
- C. Arrangements have been made for the voice of the remote participant to be heard by all persons at the primary or central meeting location; and
- D. The minutes of the meeting reflect the fact that the member of City Council Appointments Committee is unable to attend due to a temporary or permanent disability or other medical condition that prevents the member's physical presence, and also reflect the remote location from which the member participates.

This policy shall be strictly and uniformly applied, without exception, to the entire membership and without regard to the identity of the member requesting remote participation, or to the matters that will be considered or voted on at the meeting. In the event City Council Appointments Committee disapproves a member's electronic participation because it would violate this policy, the reasons therefore shall be recorded with specificity in the minutes of the meeting.

MOTIONS FOR ELECTRONIC PARTICIPATION

I move that City Council Appointments Committee approve electronic participation by [name of electronic participant] in tonight's meeting, for personal reasons, pursuant to the City Council Appointments Committee's Policy on Participation in Meetings Through Electronic Means, as adopted by City Council Appointments Committee Resolution [number].

Note: The electronic participant must identify the specific nature of the personal reason for his or her absence, at a minimum to the chair who is notified that the electronic participation will occur, and the specific nature of the personal reason shall be recorded in the minutes. Stating the reason to the meeting in public would be beneficial but is not required.

I move that City Council Appointments Committee approve electronic participation by [name of electronic participant], in today's meeting because he or she is unable to attend due to:

May choose one of two below to read:

- (i) A temporary or permanent disability or other medical condition that prevents the member's physical attendance or
- (ii) a family members' medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance

In either case, the remote location must be identified in the meeting, but the public is NOT required to be at the location.