



Board of Equalization Meeting Agenda

October 13, 2022 ❖ 4:30

Oak Room 207E

Virtual Access: Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 242 781 860 129

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Public comments may be submitted to apollard@fallschurchva.gov until 1pm on 10/13/2022. All comments will be provided to the Board of Equalization members and comments received by the deadline will be read during the meeting.

PLEASE NOTE: Virtual meeting access is provided using Microsoft Teams. Don't have the Teams app? You can still join a Teams meeting. **See the instructions attached to this meeting agenda.**

1. Call to Order
2. Roll Call
3. Amend/Adopt BOE Rules of Procedure
4. Amend/Adopt E-Participation Guidelines (for BOE Members and Appellants)
5. Elect BOE Officers (Chair, Vice Chair, Secretary)
6. Discuss the format/transcription of admissible Meeting Minutes
7. Agree upon BOE Hearing Dates/Times through the end of 2022
8. Agenda item
9. Adjourn

Board of Equalization Staff liaison: Ashley Pollard 703-248-5022 apollard@fallschurchva.gov

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. To request a reasonable accommodation for any type of disability, call 703-248-5022 TTY711.

Instructions for joining a Microsoft Teams meeting:

[Click here to watch a video with instructions for joining a Teams meeting](#)

Join a Teams meeting on a phone or tablet

1. Click the meeting link provided.
2. **Download the Teams app for your device when prompted:**
 - Type in your name.
 - Choose the audio and video settings you want.
3. Select **Join now**.
4. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.

Join a Teams meeting on the web or through a web browser on a phone or tablet

Don't have the Teams app? You can still join a Teams meeting.

1. Click or copy and paste the meeting link provided.
2. You have two choices:
 - **Download the Windows app:** Download the Teams app.
 - **Join on the web instead:** Join a Teams meeting on the web.
3. Type in your name.
4. Choose the audio and video settings you want.
5. Select **Join now**.
6. Depending on meeting settings, you'll get in right away, or go to a lobby where someone in the meeting can admit you.