

## MINUTES OF THE PUBLIC UTILITY COMMISSION

**PURPOSE OF MEETING:** This is first meeting of the City of Falls Church Public Utility Commission (PUC).

**DATE OF MEETING:** **May 18, 2022**

**PLACE OF MEETING:** **Virtual via Microsoft Teams**

**MEETING CALLED TO ORDER BY:** Zak Bradley at 7:00 pm

**THOSE PRESENT:**

<b><u>PUC Members</u></b> Member: <b>Daniel Kirk</b> Member: <b>Martha Hines</b> Member: <b>Marcellus Davis</b> Member: <b>Michael Doctor</b> Member: <b>Julian Hamilton</b>	<b><u>Staff</u></b> Name: Wyatt Shields, City Manager Name: Zak Bradley, DPW Director Name: Tony Dudley, Staff Liaison
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**OTHERS PRESENT:** **City Council Members:** Debbie Hiscott, Council Liaison; and Phil Duncan

**AGENDA:** Modified to reflect change in agenda made at start of meeting:

1. Call to Order
2. Reading of Virtual Meeting Notice
3. Roll Call
4. Receipt of Public Comment
5. Discussion Item: Rules and Procedures
  - Election of Officers: Chair and Vice Chair
  - Approval of Electronic Participation Policy
  - Discussion and Approval of Meeting Schedule
6. Staff Update: Status of Stormwater Projects and Department of Public Works.
7. Commission Open Discussion
8. Adjourn

### **PUC Meeting Business:**

Meeting called to order at 7:30 pm, May 18, 2022.

Zak Bradley was assigned the role of Chairperson until the group selected a Chairperson.

Virtual Meeting Notice was read by Zak Bradley.

Mr. Shields made opening comments to the PUC Members.

Ms. Hiscott made opening comments to the PUC Members.

Mr. Bradley started the agenda.

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. This document will be made available in alternate format upon request. Call 703 248-5014, (TTY 711).

**Action:** The PUC reviewed the sample Rules of Procedures from the City Clerk's Office and decided on the options provided within the document. The document was approved in a 5-0 votes.

**Action:** The PUC voted to make Daniel Kirk the PUC Chairperson by a 4-1 vote.

**Action:** The PUC voted to make Martha Hines the PUC Vice Chairperson by a 4-1 vote.

Action: The PUC voted 5-0 to make the third Wednesday of the month at 7:00 pm the adopted meeting time for the group.

Electronic Participation Forms will be distributed to the group for review and approval at next meeting.

Mr. Dudley gave a presentation to the PUC on the current Stormwater Capital Improvement Budget and some background on the projects.

The Commission had open discussion on a range of topics related to infrastructure and the public.

The meeting adjourned at 9:30 pm.

Next Meeting: Wednesday, June 16, 2022 at 7:00 pm

Meeting Minutes by: Tony Dudley