



## Economic Development Authority Meeting Agenda

Tuesday June 7<sup>th</sup>, 2022 ❖ 7:00 pm

Viget Offices 105 W Broad St. Falls Church VA 4<sup>th</sup> Floor

1. Call to Order
2. Reading of Virtual Meeting Notice
3. Roll Call
4. **EDA Members Present:** Jim Coyle, Chair Bob Young, Vice Chair Brian Williams, Matthew Quinn, Edward Saltzberg, Sandy Kiersz, Ross Litkenhous  
**Student Liaisons Present:** Mathew Downs  
**City Staff Present:** Jim Snyder, Val Weiner, Becky Witsman, Dana Lewis  
**Public attendees:** Letty Hardi, Phil Duncan, Debbie Hiscott
5. Motion to approve May 3<sup>rd</sup>, 2022 meeting minutes and all virtual meeting minutes from June 2020 to date made by Jim Coyle, seconded by Sandy Kiersz. Unanimous approval.  
Approval of May 3<sup>rd</sup>, 2022 Meeting Minutes :  
<https://www.fallschurchva.gov/DocumentCenter/View/16370/Draft-May-Economic-Development-Authority-Meeting-Minutes>  
Re-approval from June 2020 to date Virtual Meeting Minutes : [Agenda Center • Falls Church, VA • CivicEngage \(fallschurchva.gov\)](#)
6. DRAFT Wesley Memorandum of Understanding agreement

On June 7, 2022 at the Economic Development Authority (EDA) meeting, Jim Coyle motioned to approve the following motions. The motion was seconded by Sandy Kiersz and unanimously approved by EDA members:

Motion #1: I move approval of:

- The Wesley Housing, City and EDA Memorandum of Understanding (MOU);
- Authorize the EDA Chair to modify the MOU to the betterment of the EDA as well as grammatical corrections; and
- Authorize the EDA Chair to sign any necessary documents subsequent to City Council and Wesley Housing Board approval.

Motion #2: Refund remaining approx. \$30k in 302 Shirley St account (\$20k rehab money and approx. \$10+ k rent revenue) to the Economic Development Authority accounts

EDA also approves that, until the formal transfer, the EDA staff will not be involved in oversight of Wesley's management operations or any other issues related to the properties. The EDA will also not be responsible for any maintenance/repair/management expenses.

7. ARPA survey results and vote on next submission:  
<https://www.fallschurchva.gov/DocumentCenter/View/16371/ARPA-submission-explanation-memo>



Staff presented an update ARPA submission, EDA members asked that staff continue to research options and pursuing outside support before defining the projects and committing to any details. EDA members also asked to reframe the 'Restaurant Tenant Fit Out' to Business Operations Investment Program. EDA members also asked staff to explore public transit subsidies with ARPA funds.

Motion to approve the submission as is, with the 'Restaurant Tenant Fit Out' changed to to Business Operations Investment Program made by Jim Coyle and seconded by Matt Quinn. Unanimous approval.

8. EDA budget update: EDO staff provided an update on a proposed budget, to be discussed further next month
9. Holiday Lights RFP Update: EDO staff provided an update on the status of the Holiday Lights RFP, which is still in process.
10. Founders Row 1 theatre subsidy agreement: Staff updated the agreement is not yet ready for approval, but may be in July.
11. Founders Row 1 Tour June 10<sup>th</sup>
12. Next month's meeting date : EDO agreed to decide on the July meeting date at a later time in order to accommodate the Founders Row 1 theatre subsidy agreement schedule.

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