



**Community Planning & Economic Development Services**

Building Safety Division

300 Park Avenue, Suite 103E, Falls Church, VA 22046

Phone: 703-248-5080 (TTY 711) Fax: 703-248-5214

permits@fallschurchva.gov www.fallschurchva.gov

**ADDENDUM TO BUILDING PERMIT APPLICATION  
MECHANIC'S LIEN AGENT**

**PERMIT No.** \_\_\_\_\_

**ADDRESS OF SITE**

Street Address	Unit #	<b>Falls Church, VA</b>	Zip Code
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This form is to designate a Mechanic's Lien Agent (MLA) in accordance with Section 108.5 of the Virginia Uniform Statewide Building Code (VUSBC). It may also be used in accordance with Section 43-4.01A of the Code of Virginia to add or change a Mechanic's Lien Agent on a permit already issued.

**Type of Application:**

- Initial designation of agent prior to permit issuance
- Initial designation of agent after permit has been issued
- Change of agent for a permit already issued

**Information about the Agent:**

Name		
Address		
City	State	Zip Code
Phone Number		

When you receive your building permit, or when you submit to change your Agent, you will receive a special placard from the City showing your job information and naming your Agent. If you do not receive this placard when your permit is issued, please contact the Development Services Counter (DSC) immediately and it will be provided.

I hereby name the above entity as Mechanic's Lien Agent on the job indicated. I certify that I am authorized to do so on behalf the agent and all involved parties.

**Applicant's Signature:** \_\_\_\_\_ *Date* \_\_\_\_\_

**Print Applicant's Name:** \_\_\_\_\_



The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. This document will be made available in alternate format upon request. Call 703 248-5080 (TTY 711).