



Community Planning & Economic Development Services

Building Safety Division
300 Park Avenue, Suite 103E, Falls Church, VA 22046
703-248-5080 (TTY 711) permits@fallschurchva.gov

ELECTRICAL PERMIT APPLICATION

PERMIT NO. _____

ADDRESS OF BUILDING

Street Address _____ Unit # _____ Falls Church, VA _____ Zip Code _____

APPLICANT: [] CONTRACTOR [] OWNER

PROPERTY OWNER INFORMATION

Name _____ Phone [] H [] O [] C _____ Name _____ Phone [] H [] O [] C _____

Address _____ Address _____

City _____ State _____ Zip Code _____ City _____ State _____ Zip Code _____

VA State Contractor's License Number _____ Class [] A [] B [] C _____ Expiration Date _____

Falls Church Customer Number (if known): _____

Master Electrician's Name (DPOR Qualified Indiv.) _____ License Expiration Date _____

License Number 2710- _____ Contract Price \$ _____ City _____ State _____ Zip Code _____

TENANT/LESSEE INFORMATION [] NONE

Name _____ Phone [] H [] O [] C _____

Address _____

City _____ State _____ Zip Code _____

TYPE OF WORK

Circuits

_____ Circuits

Devices

_____ Fixtures
_____ Switches
_____ Outlets up to 20A
_____ Motors up to 1/4 HP
_____ Smoke Detectors

[] Total # of devices

Special

_____ Outlets over 20 A

Services & Panels [] New [] Heavy-Up [] Temp

Services: _____ up to 600 A _____ over 600 A

Panels: _____ up to 600 A _____ over 600 A

Generator

[] Generator: _____ KW [] Transfer Switch

Motors over 1/4 HP (list quantity x horsepower)

Electric Heat

[] Baseboard Heat _____ KW
[] Electric Furnace _____ KW
[] Heat Pump Backup _____ KW

Other electric (resistive) heat:
_____ KW
_____ KW
(attach an additional sheet if needed)

Other:

Hard-Wired Appliances (do not include anything that plugs in)

_____ Gas Furnace _____ Stove _____ Other (list)
_____ A/C, Heat Pump _____ Oven
_____ Water Heater _____ Cooktop
_____ Humidifier _____ Dishwasher
_____ Dryer _____ Disposal
_____ Car Charger _____ Compactor

Misc. Items

_____ Signs
_____ Transformers

Periodic Inspections:

[] Annual Comm. Pool
[] Switchgear over 800 A

SIGNATURE

Check Policy - The City of Falls Church accepts checks as a form of payment. However, should your check be returned to us for any reason, it is our policy to electronically debit your account for the amount of the check plus a processing fee of \$50.00.

I hereby certify the proposed work is authorized by the property owner and I have been authorized by all involved parties to make this application. We agree to conform to all applicable laws, codes, and ordinances of the City of Falls Church.

Signature of Applicant _____ Date _____ Address _____

Print Name _____ Phone Number _____ City _____ State _____ Zip Code _____

E-Mail Address _____

The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. This document will be made available in alternate format upon request. Call 703 248-5080 (TTY 711).

OFFICIAL USE ONLY

FEES

Business License: [] Update Verified [] Annualized [] Under license threshold [] Owner Permit
Review Required: [] Issued OTC, no review required [] Requires Review, routed to Building Official

Base Permit Fee \$ _____
10% Tech Fee \$ _____
10% Admin Fee \$ _____
2% State Levy \$ _____
Total Fee \$ _____

Building Official _____ Date _____

Approved per VUSBC Only

(fee with 2.95% credit-card fee) \$ _____