



**COMMISSIONER OF THE REVENUE**

**City of Falls Church**

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Falls Church, Virginia 22046-3301

**Tom Clinton**

Commissioner of the Revenue  
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**2021 TANGIBLE PERSONAL PROPERTY RETURN  
(SUMMARY RETURN) FOR ALL BUSINESS EQUIPMENT**

**\*an itemized list of all equipment must be attached separately**

**INSTRUCTIONS: Report all property owned as of January 1, 2021, giving cost value, not depreciated book value. You must attach a separate itemized list of all furniture, computer equipment, machinery, and tools that are used in your business. This must be done every year without exception. If leased or rented property was in your possession as of January 1, 2021, complete the back of this form. Don't wait until the last minute; mail your return back early! Please Note: Returns filed after May 1, 2021, are subject to a 10% late filing penalty of the tax assessed, or a minimum of \$10.**

	Account Number
	Federal ID # or SS#
	Telephone Number
	E-mail Address

Billing Address (If different from above)

**A SEPARATE LIST OF ALL ASSETS, WITH THE ORIGINAL COSTS WRITTEN & TOTALED IN THE SUMMARY CATEGORIES BELOW, IS REQUIRED EVERY YEAR BY (SEC 58.1-3518 OF THE VA CODE). COMPLETE YOUR RETURN & MAIL IT BACK BY MAY 1, 2021. \*RETURNS WITHOUT A SEPARATE ITEMIZED LIST OF ASSETS WILL NOT BE ACCEPTED AND WILL BE RETURNED. ANY QUESTIONS? CALL (703) 248-5450. SEE THE 2020 SAMPLE TPP RETURN AS A GUIDE.**

YEAR OF PURCHASE (Providing Cost Value Only)	COST VALUE OF PERSONAL PROPERTY			COMPUTER HARDWARE (Listed & depreciated separately)	FOR OFFICE USE	
	FURNITURE & EQUIPMENT	MACHINERY & TOOLS	FOR OFFICE USE			
1. Personal Property Purchased in 2014 and all Prior Years			20%		5%	
2. Personal Property Purchased in 2015			30%		5%	
3. Personal Property Purchased in 2016			40%		10%	
4. Personal Property Purchased in 2017			50%		10%	
5. Personal Property Purchased in 2018			60%		35%	
6. Personal Property Purchased in 2019			70%		50%	
7. Personal Property Purchased in 2020			80%		70%	
TOTAL ORIGINAL COST OF THE PROPERTY						

**ALL BUSINESS VEHICLES, LEASED OR OWNED, MUST BE REGISTERED WITH THE COMMISSIONER WITHIN 60 DAYS OF PURCHASE, OR LEASE, OR THE VEHICLE HAVING BEEN MOVED HERE, OR IF THE BUSINESS IS HEADQUARTERED HERE. A COPY OF THE DMV REGISTRATION IS REQUESTED. YOU CAN REGISTER A VEHICLE ON-LINE AT: [WWW.FALLSCHURCHVA.GOV/VEHICLEREG](http://WWW.FALLSCHURCHVA.GOV/VEHICLEREG) OR DOWNLOAD THE FORM, COMPLETE IT AND FAX OR E-MAIL THE SCANNED FORM AND A COPY OF YOUR DMV REGISTRATION CARD TO (703) 248-5212. PLEASE INCLUDE A CONTACT NAME, E-MAIL ADDRESS AND A PHONE NUMBER. FOR MORE INFORMATION OR IF YOU HAVE QUESTIONS, CALL (703) 248-5450 OR E-MAIL: [COMMISSIONER@FALLSCHURCHVA.GOV](mailto:COMMISSIONER@FALLSCHURCHVA.GOV). THANK YOU! TOM CLINTON, COMMISSIONER OF THE REVENUE**

_____ Print of Taxpayer Name (Please Print or Type)	_____ Signature of Taxpayer	_____ Date
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**FOR ASSESSMENT BY THE COMMISSIONER OF THE REVENUE**

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**SEE REVERSE SIDE TO ITEMIZE ANY LEASED EQUIPMENT USED IN YOUR BUSINESS**