



RFP No. 0815-21-CAC
Camps and Classes – Recreational Programs

September 1, 2021

ADDENDUM No. 1

To: **ALL PROSPECTIVE OFFERORS**

THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH YOUR PROPOSAL PACKAGE UNLESS IT IS DATED AFTER YOUR PROPOSAL SUBMISSION. IN EITHER CASE, IT BECOMES A PART OF THE REFERENCED RFP.

I. RFP QUESTIONS AND ANSWERS

Q.1 I saw a new RFP released that seems to be for an updated version of our contract. Is this something that we should do, or is it only for companies who do not already have a contract with the City?

A.1 All existing and potential contractors **must** submit a proposal under RFP 0815-21-CAC by the due dates stipulated in the RFP to be considered for award in 2022 forward. Current contracts will not be renewed.

Q.2 There's a due date of October 31st on the webpage. Is there any reason or advantage to submitting earlier rather than later within that timeframe?

A.2 The October 31st date on the webpage is October 2031 which is the end date of the open RFP period, not the submission date for upcoming/ongoing proposal submissions.

You may submit proposals at any time prior to the due dates stipulated in the RFP to be considered for specific calendar year camp/class program sessions. For example, to be considered for the 2022 Winter/Spring classes and professional days (January-May), Spring Break Camps (March/April), and/or Summer Camps (June-August), proposals are due by no later than September 15, 2021. See the RFP for the annual due dates by program session

Q.3 I am currently a vendor for Fairfax County Park Authority providing classes and camps, and so I have a Business License for County of Fairfax. Would I need a business license for the City of Falls Church as well?

A.3 Yes, if you are awarded a contract you would need to submit a City of Falls Church Business, Professional, and Occupational License (BPOL), within five (5) days after notice of award. No license is required to submit a proposal. See the RFP, Section XXV entitled "BPOL License Requirement" for details.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED AND IN FULL FORCE & EFFECT.

Contractor must take due notice and be governed accordingly. This Addendum is considered a part of the above referenced solicitation.

Acknowledged by:

Name of Firm/Offeror

Authorized Signature

Date