



# 2022 Falls Church Festival- TASTE OF FALLS CHURCH

## Food Vendor Application

**WHAT:** 46th Annual Falls Church Festival

**WHEN:** Saturday, September 17, 2022 from 10am – 4pm **RAIN OR SHINE**

**WHERE:** Falls Church Community Center Grounds, 223 Little Falls Street, Falls Church, VA 22046

**Application Deadline:** Friday, August 12, 2022

Join us for this year's 46th Annual Falls Church Festival! The event runs from 10am-4pm on Saturday, September 17. The Falls Church Recreation and Parks Department will sell "Taste Tickets" which will be exchanged for items at your booth. Taste tickets are sold for \$3 each. At the end of the event, Taste Tickets will be collected by Recreation and Parks Department staff. Tickets will be tallied up.

Restaurants will be mailed a check from the City for \$1.50 per Taste Ticket collected. For restaurants who have majority of their menu still available at 3:45pm, the City will pay \$2.00 per ticket for the entire day instead of \$1.50. All food items must be exchanged for Taste Tickets (no cash/credit). If you would like to sell water, soda, etc. from your booth, you may do so. You will be provided a 10x10 tented space to set up under. You may be placed under a larger tent with additional food vendors.

The restaurant agrees to hold harmless the City of Falls Church for damages and liabilities resulting from theft, fire, vandalism, weather, and other claims arising from any third party.

### Menu

Once confirmed, the Recreation and Parks Department staff will contact you for menu items.

### **RESTAURANT STIPULATIONS:**

- Restaurants can start setting up as early as 7:00AM. All vehicles must be out of the event area by 9:15AM. Parking spaces along Little Falls St. at the entrance to the Community Center will be reserved for restaurants needing to restock throughout the day.
- All booths must operate from 10AM until 4PM.
- Upon conclusion of the festival, all vendors must quickly pack up their area and exit City Hall grounds.
- Restaurants must meet Fairfax County Health Department regulations for temporary food service establishments. Registration with Fairfax County Health Departments PLUS system is required. The event code will be provided once application has been received. For a copy of the guidelines or for questions, call (703) 246-2444 or email Allison Olguin at [Allison.Olguin@fairfaxcounty.gov](mailto:Allison.Olguin@fairfaxcounty.gov).
- Participate in a friendly competition between restaurants to determine "Best Overall Taste", "Best Menu" and "People's Choice". We will have a panel of judges who will come by your booth the day of the event and determine winners based on texture, flavor, appearance and value of items.

- Food vendors who wish to use hazardous materials (i.e. gasoline for generators and propane) must comply with the Statewide Fire Prevention Code and are subject to inspection by the Fire Marshal. If inspected, please be prepared to pay a fee on site.
- The Falls Church Recreation and Parks Department has the right to cancel or postpone the event due to weather, natural disasters, pandemics, or other unforeseeable circumstances. We will notify participants at least 48 hours in advance.
- Event materials with specific space assignment, details and maps will be emailed early September.
- All dirty water must go in water waste bin onsite.
- Grease must leave with you.
- At the completion of the event, all trash and cardboard boxes will need to be bagged and disposed of in receptacles on site.

### **BOOTH SET UP:**

- You will be provided two tables and two chairs as well as a tent for overhead protection. You must provide any additional items that you may want, such as additional tables and chairs. You may be sharing a 20x10' tent with another restaurant.
- To unload, you will be permitted to drive into the festival area. You may park near your booth space ONLY long enough to unload. You will then need to move your vehicle out of the area before setting up. No driving is permitted on the grass or park areas. No vehicles are permitted in the festival area, except during the initial set-up time to deliver items. All vehicles must be out of the festival area no later than 9:15AM. LATE ARRIVALS WILL NOT BE PERMITTED TO DRIVE INTO THE FESTIVAL AREA.
- Propane tank size should not exceed 20 pounds. You may have multiple 20 pound cylinders.
- Propane tanks must be located 10 feet from tents.
- You will have access to water, not ice.
- The City of Falls Church Recreation and Parks Department will provide and hang restaurants signs on booths.
- If generator access is needed, you must answer yes on the application and provide the number of cords needed.

### **Questions or Concerns?**

Contact Special Events Program Supervisor, Scarlett Williams at sawilliams@fallschurchva.gov.

# 2022 Falls Church Festival- TASTE OF FALLS CHURCH

## Saturday, September 17, 2022

*Restaurant Registration Form (Due Wednesday, August 12, 2022)*

RESTAURANT NAME: \_\_\_\_\_

RESTAURANT ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

How will you be cooking? (Charcoal grill, propane grill, burners, etc.): \_\_\_\_\_

How much time will you need for set up? \_\_\_\_\_

Are you bringing a generator? Yes \_\_\_\_\_ No \_\_\_\_\_ (Please bring only if absolutely necessary)

Will you need access to a generator? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how many cords will you need? \_\_\_\_\_

\_\_\_\_\_ I would like to bring and sell my own beverages. \_\_\_\_\_ I do not wish to sell beverages.

We will provide two tables. Do you prefer 6 foot tables or 8 foot tables? \_\_\_\_\_

\_\_\_\_\_ I would like my tables covered. \_\_\_\_\_ No, I do not want my tables covered.

Would you like to count your tickets with a Rec and Parks staff member at the end of the event?

Yes \_\_\_\_\_ No \_\_\_\_\_

### **Deposit**

All establishments are required to pay a \$250 deposit. If one of the first 15 Taste of Falls Church participants, your deposit will be returned.

\$250 deposit. This cost includes a 10x10 tented area, two tables (covered or non-covered) and two chairs.

\_\_\_ Check (made payable to City of Falls Church)

**Please return to:** Falls Church Recreation and Parks

Attn: Special Events

223 Little Falls Street

Falls Church, VA 22046

**OR** Email to: sawilliams@fallschurchva.gov